

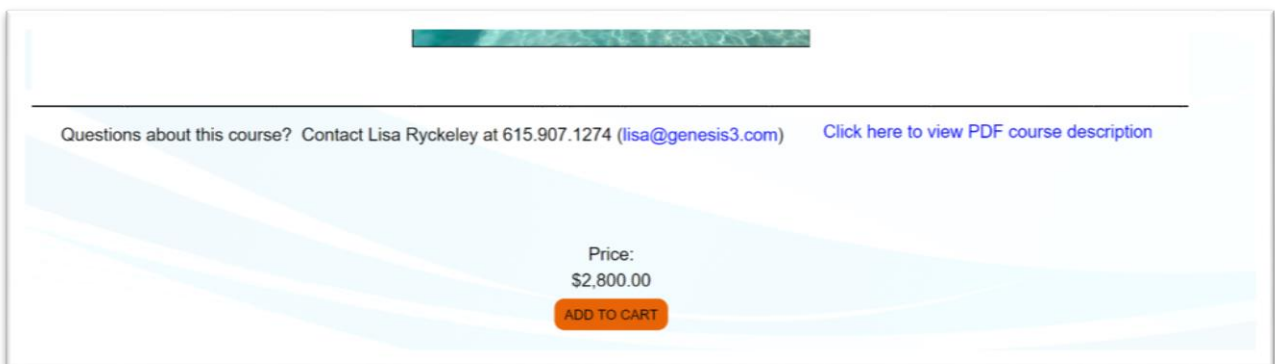


Instructions to Register Online for Genesis CONSTRUCTION 281 – Major Renovations Vista, CA / September 12-13, 2017

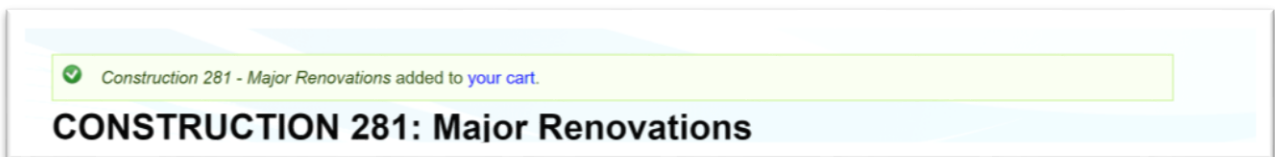
Step 1 – Click the following link to arrive at the course registration page:

<https://www.nspf.org/construction-281-major-renovation-registration>

Step 2 – After reading about the course, scroll to the bottom of the page and click the “Add-to-cart” button.



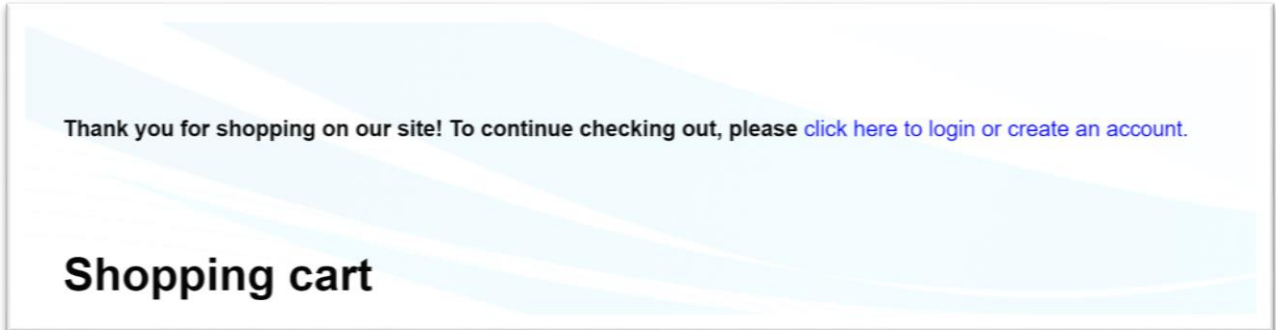
Step 3 – After you have added the product to your cart you will be notified. Click the “...your cart” link in green below,




or click the cart icon in the upper right-hand corner of the site.



Step 4 – Here you’ll see a message to “Click here to register or login”. If you already have an NSPF account, you may skip this step and simply login. If you do not have an account, please continue to Step 5.



Step 5 – Please click the “Create new account” button and follow the on-screen instructions to create your account.



Create new account Log in Request new password

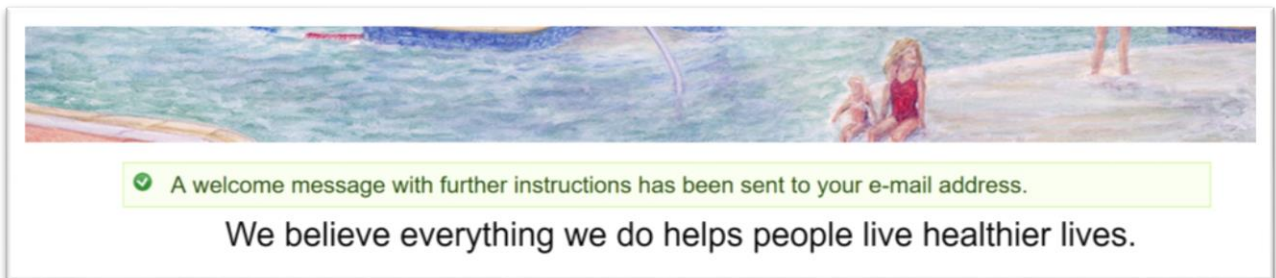
E-mail *

A valid e-mail address. All e-mails from the system will be sent to this address. The e-mail address is not made public and will only be used if you wish to receive a new password or wish to receive certain news or notifications by e-mail.

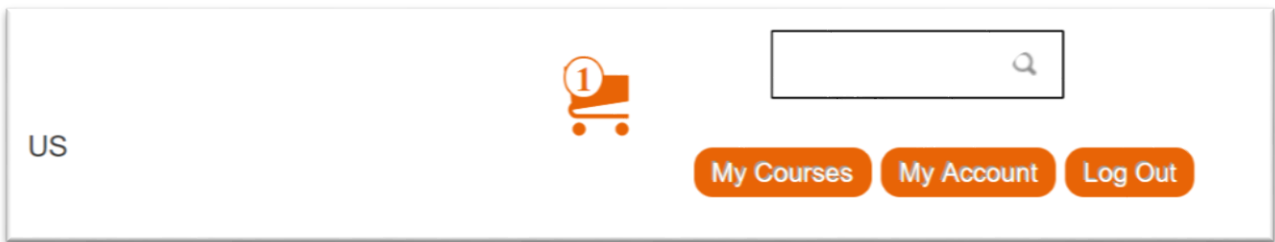
First Name * **Last Name ***

Title * **Organization ***

Step 6 – Verify your email. You’ll be asked to verify your email after account registration. Please confirm your email address by finding the email from our site (nspf.org) and clicking the login link. After clicking that link, you will set your password and be logged into the site.



Step 7 – Once logged, continue your checkout process (the items you had in your cart will have transferred to your new account). Click orange cart button and continue the checkout process.



Step 8 – To continue the checkout process follow the on-screen instructions.

After completing your purchase you will receive a couple of emails, one with your receipt (an attached PDF), and another with information regarding the course you registered for.